



*"Building a Better Community, and Enhancing Lives Through Tennis & Education"*

## **JUNIOR DEVELOPMENT (JD) POLICY**

Read and agree to the policies and information below.

### **REGISTRATION**

Students must register and pay for the session in advance of starting the program. Class space is limited. JD Groups are scheduled multiple days a week ranging from two days up to four days.

Registrations can be made in person at the tennis center or online

<https://tennismemphis.org/junior-development-registration/>

The following forms and payment are required when registering for the program.

1. JD Registration form completed with payment prior to each session
2. JD Waiver signed annually
3. JD Policy Signature Page signed annually (parent/student keeps the policies)

A student is not registered until all forms and payment has been received.

### **PRIORITY**

Students enrolled in the previous session of JD and those that register for ALL class days receive 1st priority; new students that register for ALL class days receive next priority.

- For students who are unable to sign up for the full program, those students may still have an opportunity to participate if class openings remain. Students enrolled in the previous session of JD and those that register for the next maximum number of class days offered receive priority; the process continues until all available spaces are filled.

Once registration has closed all students will be notified by email confirming their status in the program.

- Players taking private lessons from a TM Tennis Professionals and/or participating in Tennis Memphis summer tennis camp do not count as being enrolled in the JD program.

### **LATE REGISTRATION**

- Students may register late, after the start of a session, if class space is available or the cut off time for adding new students to a class has not expired.
- Fees for students registering after the start of a session WILL BE CALCULATED BASED ON THE NUMBER OF REMAINING WEEKS/CLASSES IN THE SESSION AT THE CLASS DROP-IN RATE.

### **STUDENT DROP-IN CRITERIA**

- Students who are registered for AT LEAST one day per week for the session may drop in on additional classes if space is available in the class
- Before attending an additional class, the student must:
  - Contact the Lead Coach for approval
  - Pay the Class Drop In Rate in advance of the student going out on the court for the class
  - Late Cancellation or no show will result in a full charge

## **PAYMENT POLICY**

Tennis Memphis operates on a strict payment policy for junior development:

- Full payment is due at the time of registration prior to the start of a new session
- Lesson payment transactions are run through the tennis center point of sale. Therefore, payment must be made in advance at the tennis center welcome desk or online via Tennis Memphis (TM) website: <https://tennismemphis.org/junior-development-registration/>
- Junior Development fees may be paid in
  - Cash
  - Checks made payable to Tennis Memphis
  - Credit or debit card
- No invoicing for program fees, payment is required at registration in advance of starting the session. Also, class Drop In Fees must be paid in advance before the student goes out on the court for the class.

## **CREDIT OR DEBIT CARD ON FILE**

A credit or debit card will be required in the event of non-compliance with fees and payment policies.

## **RETURNED CHECKS**

Check payments to Tennis Memphis not honored by the bank will incur a returned check fee of \$35.

## **SIBLING DISCOUNTS**

1st child pays regular fee, each additional child discount 25%, this applies only to Junior Development packages and paid in full programs, not drop-in fees, hourly fees, or lesson rates.

## **DISCOUNTED FEES & REFUNDS**

- There are no discounts or negotiating the fees. All prices are final.
- Financial assistance is available for qualifying families, please contact the TM business office.
- Program fees are non-refundable.
- No refunds will be given for non-attendance.
- In unusual circumstances (i.e. long term injury), a refund of a portion of program fees may be approved with documentation of the circumstance.

## **FINANCIAL ASSISTANCE**

Financial assistance is available. Eligibility is determined by completing a Financial Assistance Application and attaching the required documentation. Financial assistance is intended for youth who are financially unable to afford to participate in the program. Please contact the Tennis Memphis business office for assistance and application.

## **STUDENT GROUP PLACEMENT**

Group placement takes into account the student's experience with training in the GreatBase, skill level, age, over-all tennis experience, and group dynamics. If you are not sure or have questions on which group to register your student, contact the Tennis Center Director.

## **MANDATORY TECHNICAL ASSESSMENT /DOCUMENTING DEVELOPMENT**

ALL students are required to have a Pre and Post technical assessments for documenting development purposes. The pre-assessment will be scheduled prior to or within the first weeks of the program, with a post assessment prior to the end of the session. The fees for the Technical Assessment are in addition to program fees. This applies for all competitive students and students who have a basic understanding of the rules, can serve, rally, and keep score. (Exception: does not apply for beginning players). See Technical Assessment information sheet for details and cost.

## **MISSED CLASSES AND MAKE-UPS**

- A player choosing not to come to class when the tennis center is open and classes are held - does NOT qualify for a make-up
- Missed class due to illness or injury will be excused ONLY if the Coach is notified 24hrs in advance in writing by email or text. In this instance the missed class qualifies for a make up.
- Missed Classes (less than 24hours) will require a doctor's note or official document as proof of emergency cancellation. In this instance the missed class qualifies for a make up.
- Before attending a make-up class the student must contact the Lead Coach for approval.
- Make ups are not guaranteed and dependant on if there is space available in the class.
- Make ups do not carry over from session to session.

NOTE: If you do not show for a class you may have taken that hour of learning/training opportunity away from a drop-in or make-up student. Your understanding is appreciated.

## **INCLEMENT WEATHER POLICY FOR CLASSES SCHEDULED OUTDOORS**

Class will not be cancelled because rain is forecasted. Classes are cancelled only if the courts are wet and deemed unsafe when it is time for class.

Determination of whether the program is cancelled will be made by the Coach and in some situations will happen up to 2 hours before the program actually occurs if a change in weather forecast is expected. It is common for tennis courts to dry after 1.5 hours of sun/wind exposure, after being completely wet.

- Tennis Coaches have the right to cancel a class up to one hour before start time, based on their judgement of the weather forecast. All programs are deemed as 'on' unless cancelled by the Coach. When in doubt students should head to the courts.

## **MAKE UP POLICY FOR OUTDOOR CLASSES CANCELLED FOR RAIN OR INCLEMENT WEATHER**

Classes cancelled for rain and/or inclement weather qualify for make up.

- Classes will be made up before the end of the session.
- If a student is unable to attend a scheduled makeup class, the make-up will be forfeited.
- As a general rule, classes will be rescheduled primarily on Fridays & Saturdays based on available court time and coaches availability.
- If it rains in the first 1/2 of a class, the class will be rescheduled. If it rains after the halfway mark of the class, the class will not be rescheduled.
- TM will not issue refunds for classes which have been postponed due to inclement weather or other circumstances beyond our control. We will make make-up cancelled classes.

Notification of a cancelled class:

- Cancelled classes will be communicated via email or text.
- Students can call the Tennis Center.

## **COLD WEATHER - CLASSES SCHEDULED OUTDOORS**

Cold exposure can be uncomfortable, impair performance and even become a serious health issue. A wet and windy 30-50 F degree exposure can be as serious as a sub-zero exposure.

- For this reason our cold weather guidelines use the wind chill factor instead of the ambient temperature.
- When the wind chill factor is less than 35° F there will be no practice. That equates to 49° F and winds of more than 12 mph.

## HOT WEATHER - CLASSES SCHEDULED OUTDOORS

- No practice when temperature exceeds 98° F and/or heat index is 103° F or higher at time of class (Exception may be adjusted for competitive training)

## JUNIOR PLAYER WALK-ON POLICY

- Junior players can walk on an open outdoor/indoor court with each other without a reservation at no charge. Juniors reserving a court will pay the regular court rate.
- Junior players are able to walk on any no reserved courts with a fee. If a junior makes a reservation in advance they will incur the normal court fee. Adults playing with a junior must pay half the court cost. At any point a paid reservation takes priority over a junior walk one.
- Adults (non-family members) playing with a junior must pay half the court costs whether the court is open or reserved. Unless, playing outdoors and the adult has a Player Card there is no charge. For a reserved indoor or outdoor court, payment at the regular court rate is required.
- If no money has been collected for the junior walk-on court, and at any time a customer pays for that court, the junior will be bumped from the court.
- This applies to any junior and is not for just players enrolled in Tennis Memphis programming.

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**I/We acknowledge to have read, understood, and agree with all the terms in Tennis Memphis Junior Development (JD) Policy.**

Student Name: \_\_\_\_\_

I/We acknowledge to have read, understood, and agree with all the terms in Tennis Memphis Private Lesson Payment Policy.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_